

<b>Center Name:</b> Aurora Zollars		<b>Address:</b> 2507 Mimosa Roswell, NM 88201			<b>Phone:</b> (575)627-6927		
<b>License Number:</b> 53551	<b>Issue Date:</b> 08/29/2016	<b>Expiration Date:</b> 08/28/2017	<b>Type:</b> 2 Star Family Child Care Home		<b>Status:</b> Licensed		
<b>Capacity</b>					<b>Census</b>		
Over Age 2:	4	Under Age 2:	2	Night Care:	0	Playground:	0
		Over 2:	4	Under 2:	2		
<b>Days and Hours of Operation</b>							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:00	07:00 AM	07:00 AM	07:00 AM	07:00 AM	Closed	Closed
Closing Times:	07:00 PM	07:00 PM	07:00 PM	07:00 PM	07:00 PM		
<b># of Classrooms:</b> 1	<b>Purpose:</b> Annual		<b>Date:</b> 06/27/2017		<b>Time:</b> 11:10 AM		
<b>Comments</b>							
<p>Home will need to have a crib available for each infant.</p> <p>First Aid/CPR will Expire July 2017</p> <p>Fire Extinguisher expires June 2017</p> <p>Provider will need to have a fire drill each month, and one emergency evacuation drill once per quarter. The emergency evacuation drill can not substitute for the monthly fire drill.</p>							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

### Licensure

<b>8.16.2.31 A LICENSING REQUIREMENTS</b>	Compliance
<b>8.16.2.31 B CAPACITY OF A HOME</b>	Compliance
<b>8.16.2.31 C INCIDENT REPORTING REQUIREMENTS</b>	Compliance

### Administrative Requirements

<b>8.16.2.32 A ADMINISTRATIVE RECORDS</b>	Compliance
<b>8.16.2.32 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT</b>	Compliance
<b>8.16.2.32 C PARENT HANDBOOK</b>	Compliance

<p><b>8.16.2.32 D CHILDREN'S RECORDS</b></p> <p><b><u>Deficiencies</u></b></p> <p>There was no record of each child's arrival and departure time and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child. Of 6 children present 0 were signed in. See Children's Records 8.16.2.32 form for the child(ren) with missing information. The Sign-in log has not been used since November 2016</p> <p><b>Regulation:</b> 8.16.2.32D(1)(i)</p> <p><b><u>Corrective Action Plan</u></b></p> <p>The home will maintain a record of the time any child arrived and left the home and dates of attendance initialed by a parent, guardian, or person authorized to pick up the child.</p> <p><b>Date to be Completed:</b> 07/27/2017</p>	Non-compliance
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<b>Center Name:</b> Aurora Zollars	<b>License Number:</b> 53551	<b>Date:</b> 06/27/2017
<b>Administrative Requirements</b>		
<p><b><u>Deficiencies</u></b> Of the 7 children's records reviewed, 2 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption. <b>Regulation:</b> 8.16.2.32D(1)(e)</p> <p><b><u>Corrective Action Plan</u></b> The home will review a child's record to ensure complete information has been obtained before a child is admitted. <b>Date to be Completed:</b> 07/27/2017</p> <p><b><u>Deficiencies</u></b> Of the 7 children's records reviewed, 1 is/are missing an enrollment agreement form signed by the parent or guardian with an outline of services and costs. See the Children's Records 8.16.2.32 form for the child(ren) with missing information. <b>Regulation:</b> 8.16.2.32D(1)(j)</p> <p><b><u>Corrective Action Plan</u></b> The home will review a child's record to ensure complete information has been obtained before a child is admitted. <b>Date to be Completed:</b> 07/27/2017</p>		
<b>8.16.2.32 E PERSONNEL RECORDS</b>		Compliance
<b>8.16.2.32 F PERSONNEL HANDBOOK</b>		Compliance
<b>Personnel &amp; Staffing</b>		
<b>8.16.2.33 A PERSONNEL AND STAFFING REQUIREMENTS</b>		Compliance
<b>8.16.2.33 B STAFF QUALIFICATIONS AND TRAINING</b>		Compliance
<b>Services &amp; Care of Children</b>		
<b>8.16.2.34 A GUIDANCE</b>		Compliance
<p><b>8.16.2.34 B NAPS OR REST PERIOD</b></p> <p><b><u>Deficiencies</u></b> A child with a disability or medical condition that requires an unusual sleeping arrangement does not have written authorization from the parent or physician justifying the sleeping arrangement. <b>Regulation:</b> 8.16.2.34B(6)</p> <p><b><u>Corrective Action Plan</u></b> The parent will be notified that written authorization is required. <b>Date to be Completed:</b> 07/27/2017</p>		Non-compliance
<p><b>8.16.2.34 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS</b></p> <p><b><u>Deficiencies</u></b> The home does not have a crib for each infant in care that is in good repair and that meets federal standards. The home has 1 cribs that meet requirements and 1 are needed. <b>Regulation:</b> 8.16.2.34C(l)(2)</p> <p><b><u>Corrective Action Plan</u></b> An adequate number of suitable cribs will be provided. <b>Date to be Completed:</b> 07/27/2017</p>		Non-compliance

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**Services & Care of Children**

**Deficiencies**

A child was observed sleeping in a swing; the child was not removed to a crib. Two children were observed sleeping in swings

Regulation: 8.16.2.34C(3)

**Corrective Action Plan**

Infants will be placed in the crib for sleeping.

Date to be Completed: 07/27/2017

8.16.2.34 D DIAPERING AND TOILETING	Compliance
8.16.2.34 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance
8.16.2.34 F NIGHT CARE	Compliance
8.16.2.34 G PHYSICAL ENVIRONMENT	Compliance
8.16.2.34 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance
8.16.2.34 I EQUIPMENT AND PROGRAM	Compliance
8.16.2.34 J OUTDOOR PLAY	Compliance
8.16.2.34 K SWIMMING, WADING AND WATER	N/A
8.16.2.34 L FIELD TRIPS	N/A

**Food Service**

8.16.2.35 B MEALS AND SNACKS	Compliance
8.16.2.35 C MENUS	Compliance
8.16.2.35 D KITCHENS	Compliance
8.16.2.35 E MEAL TIMES	Compliance

**Health & Safety Requirements**

8.16.2.36 A HYGIENE	Compliance
8.16.2.36 B FIRST AID REQUIREMENTS	Compliance
8.16.2.36 C MEDICATION	Compliance
8.16.2.36 D ILLNESS AND NOTIFIABLE DISEASES	Compliance
8.16.2.37 A-G TRANSPORTATION REQUIREMENTS FOR HOMES	N/A

**Buildings, Grounds & Safety**

8.16.2.38 A HOUSEKEEPING	Compliance
8.16.2.38 B PEST CONTROL	Compliance
8.16.2.38 C MECHANICAL SYSTEMS	Compliance
8.16.2.38 D LIGHTING, LIGHTING FIXTURES AND ELECTRICAL	Compliance
8.16.2.38 E EXITS	Compliance
8.16.2.38 F TOILET AND BATHING FACILITIES	Compliance
8.16.2.38 G SAFETY COMPLIANCE	Compliance
8.16.2.38 H SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES	Compliance

Center Name:

Aurora Zollars

License Number:

53551

Date:

06/27/2017

**Buildings, Grounds & Safety**

8.16.2.38 | PETS

Compliance

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Nicholas Conde 1:30 PM

06/27/2017

Aurora Zollars

06/27/2017

Surveyor: Nicholas Conde

Date

Facility Rep: Aurora Zollars

Date